

OFFICE OF THE PRINCIPAL DISTRICT & SESSIONS JUDGE (HQs) & WEST DISTRICT
TIS HAZARI COURTS COMPLEX, DELHI

69 326-546

CIRCULAR

03 SEP 2026

Ref. No. _____/S.R.(203)/THC/2026

Dated: _____

To

Ld. Judicial Officers,
Central & West Districts,
Tis Hazari Courts Complex, Delhi.

Sub: Timely uploading of Daily Orders and Judgments on CIS Server/eCourts Platform – reg.

It has been observed that in certain cases, the Daily Orders and Judgments passed by the Ld. Courts are not being uploaded on the CIS Server/eCourts Platform within the prescribed time. Timely uploading of Daily Orders and Judgments is essential for ensuring effective delivery of eCourts digital services and facilitating access to judicial information by litigants, advocates and other stakeholders.

The directions and instructions have already been issued by the Hon'ble e-Committee, Supreme Court of India and the Hon'ble High Court of Delhi for timely uploading of Daily Orders and Judgments on the CIS Server/eCourts platform. The attention is also invited to this office earlier Circular No. 35569-599/DJ Office dated 23.05.2018 issued by Sh. Talwant Singh, the then Ld. Principal District & Sessions Judge (HQs), whereby directions were issued for uploading Daily Orders and Judgments on the CIS Server subject to the exceptions and restrictions specified therein.

In terms of the aforesaid Circular and the directions issued from time to time, Daily Orders and Judgments in all cases are required to be uploaded on the CIS Server/eCourts Platform in a timely manner except restricted categories of cases like matrimonial matters (Family Courts), matters under the Juvenile Justice Act, matters under the Official Secrets Act, matters relating to Intelligence Agencies, matters relating to domestic violence and matters concerning sexual offences against women and children etc. as covered under the applicable directions.

Accordingly, all the Ld. Judicial Officers of Central and West Districts are requested to direct the concerned staff of the court to ensure that the digitally signed Daily Orders and Judgments are uploaded on the CIS Server/eCourts Platform on the same day except cases excluded from uploading or are subject to restricted access in terms of Circular dated 23.05.2018 and/or any subsequent directions issued by the competent authority from time to time.

All concerned are directed to ensure strict and timely compliance with the aforesaid directions. Any lapse or non-compliance in uploading Daily Orders and Judgments except in cases falling within the prescribed exempted/restricted categories, shall be viewed seriously.

(VIJAY KUMAR DAHIYA)

Principal District & Sessions Judge (West)
Tis Hazari Courts Complex, Delhi



(ANJU BAJAJ CHANDNA)

Principal District & Sessions Judge (HQs)
Tis Hazari Courts Complex, Delhi

69547-557

Ref. No. _____/S.R.(203)/THC/2026

03 SEP 2026

Dated: _____

Copy forwarded for information and necessary action to:

1. Sh. Sanjay Bansal, Ld. Chairman, IT & Digitization, Room No. 105, 1st Floor, Tis Hazari Courts Complex, Delhi, for information.
2. Ld. CPC, Hon'ble High Court of Delhi.
3. AOJ/In-charge, Computer Branch, Tis Hazari Courts Complex, Delhi.
4. AOJ/In-charge-Judicial Branch, Central and West District, Tis Hazari Courts Complex, Delhi.
5. The In-charge, IT Cell, Delhi District Courts-Rouse Avenue Courts Complex.
6. PS.to the Ld. Principal District & Sessions Judge (HQs), Tis Hazari Courts, Delhi.
7. PS to the Ld. Principal District & Sessions Judge (West), Tis Hazari Courts, Delhi.
8. R&I Branch, Tis Hazari Courts, Delhi for uploading the Circular on LAYERS.
9. Dealing Official, Website Committee, Tis Hazari Courts, Delhi for uploading the Circular on the official website of Delhi District Courts.
10. Guard File.



(Sunil Kumar Sharma)

District Judge/Officer In-charge
Computer Branch,
Tis Hazari Courts Complex, Delhi